

Online Direct Loan Entrance Counseling Via Direct Loan Servicing Online Web Site

The following information applies when a borrower completes entrance counseling via the [Direct Loan Servicing Online Web site](#).

Types of Counseling

There are three counseling sessions. The counseling information is tailored to the counseling type selected during Step 2 of the online session.

If the borrower selects...	Then the entrance counseling session will fulfill counseling requirements for...
'Stafford Loan'	Direct Subsidized and Direct Unsubsidized Loans only.
'PLUS Loan'	Direct PLUS Loans only.
'Combination-Stafford and PLUS Loans'	Direct Subsidized and Direct Unsubsidized Loans as well as Direct PLUS Loans.

Note: Direct Loan Entrance Counseling does *not* fulfill the Federal Perkins Loan Program requirement for schools to provide students with certain information (similar to the information that is covered in Direct Loan Entrance Counseling) before making the first disbursement of a Perkins Loan. Schools must use other means to provide this information.

Acknowledgements

At this time, acknowledgement files with entrance counseling information are not available to import into a school's system. Instead, a school must retrieve or arrange to receive entrance counseling reports from the Direct Loan Servicing System (see below).

Reports

A school can receive counseling reports in its Student Aid Internet Gateway (SAIG) mailbox. The report is available in three different formats:

- Fixed-length (DECFENOP)
- Comma delimited (DECCENOP)
- Pre-formatted (DECPENOP)

A school can also retrieve on-demand reports from the School Reports section of the [Direct Loan Servicing Online for Schools Web site](#). The on-demand entrance counseling reports can be requested by type as follows:

- Stafford Entrance Counseling by Date
- Stafford Entrance Counseling by SSN
- PLUS Entrance Counseling by Date
- PLUS Entrance Counseling by SSN

To access these reports, log in to the [Direct Loan Servicing Online for Schools Web site](#). Click on "School Reports" from the top menu bar, click on "Entrance Counseling", and select one of the PLUS Entrance Counseling links in red. Next, enter the appropriate search criteria and click on "Run Report". Once the report is run, schools can export the file or sort the data using the toolbar at the top of the report.

Note: A school will be able to retrieve these reports even after the online counseling sessions are removed from the [Direct Loan Servicing Online for Schools Web site](#).